



CITY OF YORK COUNCIL  
Licensing Services, Hazel Court EcoDepot, James Street, York, YO10 3DS

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 AS AMENDED  
SCHEDULE 3 – CONTROL OF SEX ESTABLISHMENTS  
Application for the Grant / Renewal / Transfer of a Sex Establishment Licence

TYPE OF VENUE

- Sexual Entertainment Venue       Sex Shop       Sex Cinema

TYPE OF APPLICATION

- Grant       Renewal       Transfer

APPLICANT DETAILS

1. Is the applicant:

- An individual (please answer questions 2, 5 to 9)  
 A company or other corporate body (please answer questions 3, 5 to 9)  
 A partnership or other unincorporated body (please answer questions 4, 5 to 9)

2. Full name of applicant (individual):

Former or previous names: None

Home address:

Post town:

Post code:

Telephone numbers:

Date of birth:

3. Name of applicant (company name): Tokyo Industries (Lincoln York Hull) Ltd

Address of registered or principal office: 201 Chapel Street

Post town: Manchester Post code: M3 5EQ

Registration number: UK 8171028

4. Name and address of applicant:

Names and addressed of applicant's partners (please use additional sheet):

5. Are there any other persons responsible for the management of the premises/business other than the partners? Please state their names and addresses:

Paul Sinclair  
Matthew Radcliffe  
Harriet Rhodes  
Paul Gourley

6. a. Has the applicant ever been known by any other name? NO  
b. Has the applicant ever been convicted of a criminal offence? NO  
c. Has the applicant ever been refused a sex establishment licence? NO  
d. Has the applicant ever had a sex establishment licence revoked? NO  
e. Has the applicant ever been served with a winding up petition? NO

If the answer to any of these questions is yes, please provide details:

7. Applicants' trading address or head office (other than the premises)

The trading address is restricted to just the application premises. The Company holds a Registered office at 201 Chapel Street Manchester. M3 5EQ, and an Accounts Office at Berkley House, 18-24 High Street, Edgeware, London. HA8 7RP.

8. Will the business for which this licence is sought be carried on for the benefit of a person other than the applicant? NO

If the answer is yes, state the name, address, place of registration, registered number and the identity of all directors, company secretary and those with a greater than 10% shareholding (use separate sheet if necessary).

9. Does the applicant operate any other sex establishments, licensed or otherwise? Please state name, address, and type of sex establishment of each.

No

#### PREMISES DETAILS

10. Please state the name the business will be known as: Black Orchid

11. Is the premises a  Building  Vehicle  Vessel  Stall

12. Where is it proposed to use the vehicle, vessel or stall?

13. Does the company propose to only operate on the internet? No  
(f yes answer Q14 to 19 only)

14. Premises address 3-5 Toft Green

Post town York

Post code Y01 6jt

Telephone number at premises

15. Which part of the premises is to be used as a sex establishment? The second floor

16. Is the applicant  owner  lessee  sub-lessee  other

17. If the applicant rents the property state:

a. Name and address of landlord: Aaron Mellor, 38 Union Street, Oldham. OL1 1DJ (the landlord is also the Managing Director of the incorporated applicant Tokyo Industries (Lincoln York Hull) Ltd

b. Name and address of the superior landlord: As Above

c. Total annual rental: £8,000

d. Length of unexpired term: 4yrs

e. Notice required to terminate tenancy: no termination

18. Please provide details of the building management company (if appropriate):

19. State the current use of the premises: Same as application

20. Has planning permission, or a certificate of lawful use, been obtained for the use of the proposed premises? YES

21. Can members of the public access the premises:  
a. Directly from the street? YES  
b. From other premises? NO  
c. Not at all? (internet sales only)

22. Are the premises currently being used as a sex establishment?  
Please provide details of the business currently operating the business: Same as application

### OPERATING SCHEDULE

23. Opening hours: (If internet sales only please tick here  and continue to Q 26)

Monday	Tuesday	Wednesday	Thursday	Friday
9pm till 4am	9pm till 4am	9pm till 4am	9pm till 4am	9pm till 4am
Saturday	Sunday			
9pm till 4am	9pm till 4am			

Any non-standard timings: Amended hours on York race days to open from 6pm till 5am

24. Has the applicant entered into any written or oral agreement in connection with the business, for example a management agreement, partnership agreement or profit share arrangement? Please provide details.

a. Please provide details of any lender, mortgage or others providing finance:

b. Please provide details of any merchandising agreements:

### PREMISES MANAGEMENT

25. Please state the name of the person who will be in day to day control of the premises (the manager).  
Paul Sinclair

- a. Will the manager be based at the premises YES  
b. Will the management of the premises be the manager's sole occupation YES

26. Who will be in control of the premises in the manager's absence (relief manager)? Matthew Radcliffe / Harriett Rhodes

- a. Will the relief manager be based at the premises in the absence of the manager? YES

If you have ticked no to any of the above please provide details.

**EXTERNAL APPEARANCE AND ADVERTISING – DO NOT COMPLETE FOR RENEWAL APPLICATION**

27. Please describe the proposed exterior signage and advertising. Please include nature, content and size of each sign and any images to be used:

Please note that a drawing of the front elevation is required to be submitted with this application.

28. Please describe how the interior of the premises is obscured to passersby:

29. Please describe any proposed window displays:

30. Please describe how the business is to be advertised, ie business cards, billboard advertising, personal solicitation, advertising on motor vehicles, radio or television advertising:

**APPLICATIONS FOR SEXUAL ENTERTAINMENT VENUES ONLY**

31. Is the proposal for full nudity? YES

32. Describe the nature of the entertainment eg lap-dancing, pole dancing, stage strip tease:

Lap dancing

33. State measures to ensure employees age and right to work in the UK:

Passport and NI number are taken and copied and kept on file for each employee.

34. Describe training and welfare policies:

Please enclose a copy of the welfare policy for performers (or equivalent document).

35. Please set out any further information you wish the authority to take into account.

The premises have traded without issue or problem for almost 12mths since trade began. The management team and operational standards were regarded as the 'Best in the West Yorkshire' by inspecting SEV officials.

36. Is there any information on this form you do not wish to be seen by members of the public?  
If so state which information and the reasons why you do not wish it to be seen.

#### CHECKLIST & ENCLOSURES

Enclosures

I have made or enclosed payment of the fee   
I have enclosed three sets of plans of the premises   
I have enclosed a drawing of the street elevation of the premises   
In the case of an application to transfer the licence, include the completed Consent to Transfer form

#### DECLARATION

I declare that I have served notice of this application on North Yorkshire Police.

I declare that a public notice advertising this application has today been displayed upon the proposed premises where it may be conveniently read by the public and will remain thereon for a period of 21 days. A copy of the notice and the standard declaration is enclosed.

I declare that within seven days of the date of this application a public notice advertising this application will be publicised in the legal notices column of the local press.

A copy of the relevant press edition will be forwarded to the City of York Council Licensing Section.

I understand that if I do not comply with the above requirements my application will be rejected.

Any person who, in connection with an application for a grant, renewal or transfer of a sex establishment licence, makes a false statement which he knows to be false in any material respect of which he does not believe to be true is guilty of an offence and liable on summary conviction to a fine not exceeding £20,000.

#### SIGNATURES

Signature of applicant or applicant's solicitor or other duly authorised agent. If signing on behalf of the applicant please state in what capacity.

Signature .....

Signature .....

Name (print) .....	Name (print) .....
Date <u>30<sup>th</sup> June 2015</u>	Date .....
Capacity <u>Venue Manager</u>	Capacity .....
Contact name (where not previously given) and address for correspondence associated with this application:	
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by email, your email address (optional)	

#### Guidance Notes

1. Please return this completed application form to:

City of York Council  
Licensing Section  
Hazel Court EcoDepot  
James Street  
York  
YO10 3DS

2. Please make cheques/postal orders payable to City of York Council.
3. The applicant is responsible for serving notice of this application on North Yorkshire Police, Licensing Section, Fulford Road, York, YO10 4BY
4. Requirements for layout plan (**NB plan not required for renewal applications**)

The plan must show:

1. The layout of the premises including eg stage, bars, cloakroom, WCs, performance area, booths, dressing rooms.
2. The extent of the boundary of the premises.
3. The extent of the public areas.
4. Uses of different areas in the premises eg performance areas, reception, staff facilities.
5. Structures or objects (including furniture) which may impact on the ability of individuals to use exits or escape routes without impediment.
6. Location of points of access to and egress from the premises.
7. Any points used in common with other premises.
8. Position of CCTV cameras.
9. Where the premises includes a stage or raised area, the location and height of each stage or area relative to the floor.
10. The location of any steps, stairs, elevators or lifts.
11. The location of any public conveniences, including disabled WCs.
12. The location and type of any fire safety and other safety equipment.
13. The location of the kitchen (if applicable).
14. The location of emergency exits.

Unless agreed with City of York Council, the plan should be drawn to a standard scale with a key showing the items mentioned above. The standard scale is 1:100.

## **DANCERS AND PERFORMERS WELFARE POLICY**

- Dancers and performers shall be provided with secure and private changing facilities.
- Dancers and performers shall be provided with private toilet/hand washing facilities.
- Dancers and performers can deposit any valuables with the management by way of a sealed/signed envelope, to be kept in a safe upon their arrival at the club and returned at the end of their shift.
- Each new dancer and/performer will be given a full and detailed induction upon their commencement of employment at the club. This will include all club rules, conduct, code of conduct, unit familiarity, fire evacuation procedures and health and safety. This will be documented by way of the company dancer/performers contract.
- Any dancer or performer who expresses a grievance with a fellow dancer or performer or a member of management or staff from the company will have the matter dealt with by way of the company's grievance policy as set out in the company manual.
- At the conclusion of a shift all performers will be provided with a company nominated taxi or escorted to their own transport by a member of security staff or management.
- All entrances to private areas to which members of the public are not permitted access shall have clear signage stating that access is restricted.
- Any exterior smoking area for use by performers shall be kept secure and separate to any public smoking areas..
- There must be a minimum of one member of security staff and or management on any floor where performance of sexual entertainment is taking place.